

**Asian Educational Institute
(An Autonomous College)
Sirhind Road, Patiala**

Internal Complaints Committee (ICC)

Academic Session-2025-26

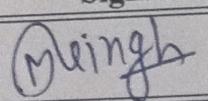
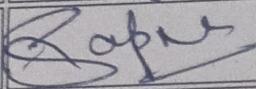
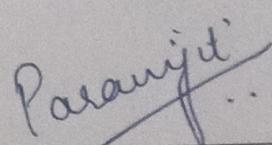
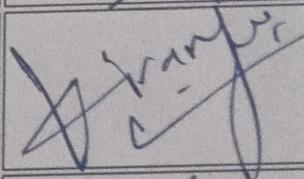
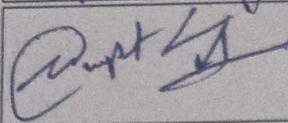
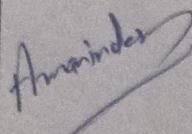
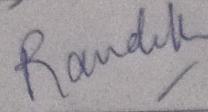
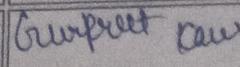
Applicability

The ICC shall address complaints related to sexual harassment of women involving:

- Teaching staff
- Non-teaching & support staff
- Students
- Contractual employees, interns, research scholars
- Visitors to the institution

COMPOSITION OF THE ICC

Internal Compliant Committee

Sl. No.	Position	Name of the Member	Category	Signature
1	Presiding Officer	Dr. Meenu Singh Sachan(Principal)	Principal Ph.9417159969	
2	Member	Dr.Sapna Rathore	IQAC Coordinator Ph.9988010733	
3	Member	Dr.Paramjit Kaur	Assistant Professor Department of Business Studies 8146411126	
4	Member	Ms.Kiranjeet	Assistant Professor Department of Business Studies Ph.8146411125	
5	Member	Mr.Gurpreet Singh	Assistant Professor School Of Arts & Social Science	
6	External Member	Mr.Amaninder Singh	(Founder Cum President)NGO Manavta Bhalai Charitable Society(Regd.)Patiala Ph.9872641781	
7	External Member	Adv.Ravinder Kaur Jassar	Advocate-District Court ,Patiala Ph.9888705055	
8	Member	Ms.Gurpreet Kaur (BBA 1 st Year)	Girl Student	

TENURE

- The committee shall hold office for a period of **three (3) years** or as decided by the Governing Body.

FUNCTIONS OF THE ICC

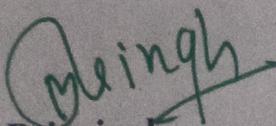
- Receive complaints of sexual harassment
- Conduct inquiry in a **confidential and time-bound manner**
- Recommend action to the competent authority
- Ensure protection against victimization
- Conduct awareness and sensitization programmes
- Submit **annual report** to the institution

POWERS OF THE ICC

- Summon parties and witnesses
- Examine documents and evidence
- Recommend disciplinary action as per rules

CONFIDENTIALITY

All proceedings, complaints, identities, and recommendations of the ICC shall be kept **strictly confidential** as per the Act.


Principal